Financial Analyst

1 INTRODUCTION

We are a new management consulting firm focused on helping our clients making and executing effective decisions. Our service offerings include Strategy & Transformation Management, Investment & Acquisition Analysis, Governance, and Innovation and R&D Management. In the process of building the firm, we have already developed a great team of professionals that share common values:

- Want to be the best at what they do and focused on EXECUTION
- Passion for making organizations effective
- Innovative and thought leaders in their field
- Like to have fun and share the credit and benefits across the team

So, we are just not looking for a consultant that we task and churn out a deliverable. We are looking for a long term team member who wants to get to the next level and support us in doing so too. If this philosophy fits you, here is our current requirement.

The hired consultant will be responsible for acting in the capacity of Financial Analyst. In this role, the consultant will be responsible developing and executing an analysis, strategy, and management framework for Capital Investment Decisions. Specific Tasks include the following:

2 TASKS

2.1 THOUGHT LEADERSHIP AND METHODOLOGY DEVELOPMENT

- Review client governance requirements and standards for business case development.
- **Develop methodology** for investment decision analysis engagements. Must have an in-depth understanding of Project Finance.
- Develop **Financial Analysis Handbook** that outlines our unique analysis methodology, techniques, and **quality checklists** to produce high quality deliverables.
- Develop efficient, auditable, well documented, and professional **financial model template** and supporting documentation.

2.2 MODEL DEVELOPMENT AND EXECUTION

- **Implement client specific Work Breakdown Structure** to develop financial model.
- Set up model with style sheets and best practices in financial modeling. **Must have excellent excel financial modeling skills**.
- Understand **project schedules and time phase project costs and benefits**.
- Document **Basis of Estimates Document** (for both costs and benefits) that outlines data sources, assumptions, methodology, and analysis conducted to derive estimates for each WBS element.
- Develop **point estimate** for project costs. Develop point estimate for project benefits.
- Conduct **risk adjustment** and analysis based on **Monte Carlo simulations**.
Financial Analyst

- Develop what-if scenarios and sensitivity analysis.
- Conduct real options and decision tree analysis to support decision-making.
- Conduct affordability assessments and update model to reflect cost and schedule impacts in a budget constrained environment.
- Develop key metrics and dashboards to present information to executives.
- Ability to learn and use software cost estimation models such as SEER-SEM and TruPlanning.
- Write Executive Summaries that support the financial model and assist in communications and decision-making.

2.3 MODEL UPDATES

- Update financial models developed by other analysts and bring them into compliance with our standards and best practices.
- Conduct peer reviews for accuracy and consistency.

2.4 QUALITY ASSURANCE & AUDITING

- Conduct compliance audits on new and existing deliverables.
- Update Financial Analysis Handbook to keep it relevant and implement process improvement.

3 REFERENCE MATERIALS

The following links provides good information on what investment analysis in our space requires:


4 LIST OF DELIVERABLES

The following deliverables, but not limited to, are within the scope of this requirement:

- Comprehensive Financial Models and Updates
- Analysis Executive Summaries
- Basis if Estimates Documents
- Key Metrics and Dashboards
- Financial Analysis Methodology
- Financial Analysis Audit/Peer Review Checklists and Compliance Reports